

## **Guide to applicants.**

- i. Each applicant is **required to complete** this Leadership Curriculum Vitae (CV);
- ii. The maximum limit of this Leadership CV is **five (5) pages only (excluding this page)**; and
- iii. Additional attachments are not allowed.

# LEADERSHIP CURRICULUM VITAE (CV)

## A. PERSONAL INFORMATION

| Particulars       | Details |
|-------------------|---------|
| Full Name         |         |
| Date of Birth/Age |         |
| Place of Birth    |         |
| NRIC Number       |         |
| Handphone Number  |         |
| Email address(es) |         |

Profile Picture

## B. CURRENT EMPLOYMENT INFORMATION

| Particulars                                                       | Details |
|-------------------------------------------------------------------|---------|
| Position and Grade                                                |         |
| Employment Status<br>(Permanent/ Contract/<br>Secondment/ Others) |         |
| Employer                                                          |         |
| Date of Retirement/ Age                                           |         |

## C. ACADEMIC QUALIFICATIONS AND PROFESSIONAL AFFILIATIONS

(in reverse chronological order)

| Level                                                                                     | Course / Field<br>of<br>Specialization | Year           | Institution                       |
|-------------------------------------------------------------------------------------------|----------------------------------------|----------------|-----------------------------------|
| <b>Example</b><br>PhD (Doctor of Philosophy)                                              | Chemical<br>Engineering                | 2005 -2008     | University of Oxford              |
| C.Eng. FIChemE<br>(Chartered Engineer,<br>Fellow of Institution of<br>Chemical Engineers) | Chemical<br>Engineering                | 2017-till date | Institution of Chemical Engineers |
|                                                                                           |                                        |                |                                   |
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## D. ANNUAL ASSESSMENT REPORT (LNPT)

(the last three (3) years only)

| Year | Score |
|------|-------|
|      |       |
|      |       |
|      |       |

## E. SCOPUS SCHOLAR CITATIONS

| Particulars                     | Information |
|---------------------------------|-------------|
| Citations / No. of<br>Documents |             |
| H-index                         |             |
| Profile link                    |             |

**F. EXPERTISE AND SPECIALIZATION**

| Fields of Expertise | Areas of Specialization |
|---------------------|-------------------------|
|                     |                         |
|                     |                         |
|                     |                         |

**G. TEN (10) MOST SIGNIFICANT PUBLICATIONS**

(Academic publications only: journals, books, policy papers etc.; newspaper/magazine articles, media appearances. The publications are within the last seven (7) years from the date of application)

| Year           | Publication Details<br>(Author, Paper Title, Journal Name, Publisher, Volume, Pages)                                                                                                       | Significant Impact                                                                                                                                                                                                                                                                                                                                                                           |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Example</b> |                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                              |
| 2020           | Abdullah, J.J. and Abdullah, K.K. <i>Higher Education Leadership in Malaysia: A Critical Assessment of the Current Situation</i> . Journal of Higher Education (Elsevier), 24(1), 202-238. | <ul style="list-style-type: none"> <li>Was listed as a benchmark literature for the National Higher Education Review, to chart a new direction of higher education in Malaysia.</li> <li>Suggested a clear competency-based leadership framework that later was adopted by the Higher Education Leadership Academy (AKEPT).</li> <li>Cited more than 250 times in Google Scholar.</li> </ul> |
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**H. UNIVERSITY MANAGEMENT AND ADMINISTRATION EXPERIENCES**

(Key University Positions - Vice Chancellor, Chief Executive Officer, Rector, Deputy Vice Chancellor, Assistant Vice Chancellor, Deputy Rector, Director and Dean only)

| Position                                                                                                 | University | Date / Year              | Term<br>(Duration in<br>Years) | Significant Contributions<br>(3 Major Contributions, If Relevant)                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------|------------|--------------------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Example</b><br><br>Director<br>Center of Alumni,<br>Careers and<br>Graduate<br>Employability<br>(ACE) | USM        | March 2016<br>– Jun 2020 | 4 years<br>3 months            | <ul style="list-style-type: none"> <li>Initiated and launched ADaGE (ACE's Dashboard for Graduate Employability) for USM to monitor center-specific GE performance.</li> <li>Initiated and launched WeLead alumni portal. Received more than 18,000 subscriptions after 7 days, overall subscription of more than 37,000 by end of 2017.</li> <li>Rebranding of USM Career Expo (EksPen) into an impactful and profitable venture, together with Penang State Government.</li> </ul> |
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**I. APPOINTMENTS / SECONDMENTS IN LOCAL AND OVERSEAS ORGANIZATIONS / AGENCIES**

| Position                              | Organization                                                                                                     | Date / Year            | Term<br>(Duration in<br>Years) | Significant Contributions<br>(3 Major Contributions, If Relevant)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Example</b><br><br>Deputy Director | Higher<br>Education<br>Leadership<br>Academy<br>(Agency<br>under<br>Ministry of<br>Higher<br>Education,<br>MOHE) | July 2019-<br>Jun 2021 | 2 years<br>0 months            | <ul style="list-style-type: none"> <li>Provided specific consultancy effort to aid MOHE in the National Higher Education Review exercise 2021; 28 new initiatives were derived, with strategically designed initiatives, approved by the Ministry of Higher Education for specific objectives.</li> <li>Improvement of the AKEPT Leadership framework and the assessment center instrumentation for National Top Talent profiling. Derived and implemented AKEPT's new 'strategic training and assessment requirement' (STAR) for managing Tier-1 and Tier-2 talent pools.</li> </ul> |
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**J. POSITIONS HELD IN BODIES / ORGANIZATIONS OUTSIDE THE UNIVERSITY**

| Position                          | Organization                                            | Date / Year           | Term<br>(Duration in<br>Years) | Significant Contributions<br>(3 Major Contributions, If Relevant)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------|---------------------------------------------------------|-----------------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Example</u><br><br>Chairperson | X-Ray<br>Applications<br>Malaysia<br>(XAPP<br>Malaysia) | Feb 2017-<br>Feb 2019 | 3 years<br>2 months            | <ul style="list-style-type: none"> <li>Initiated the Industry-XAPP young researcher award in the area of Materials and Physics. This award attracted 81 applications of the 2021 edition.</li> <li>Involved in the making of 'Malaysian Standard of Ore Characterization' Guideline (2018). Two chapters of the 11-chapter guideline were provided by XAPP set committees.</li> <li>Successfully organized the 10<sup>th</sup> International Conference on X-Rays and Related Techniques 2018 (ICXRI 2018); 223 participants, approximately 40% international participation and XAPP profit of more than RM 70k.</li> </ul> |
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